Microsoft PowerPoint 2016
Inserting SmartArt

Select the slide you are going to put the SmartArt on;

Choose **Insert** >> **SmartArt**

Choose a SmartArt graphic >> **OK**
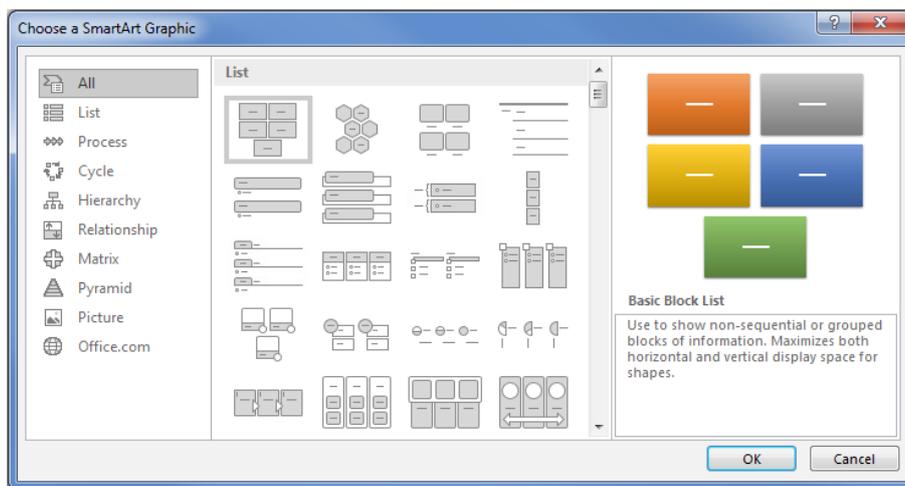
Click on the objects within the SmartArt graphic to edit them
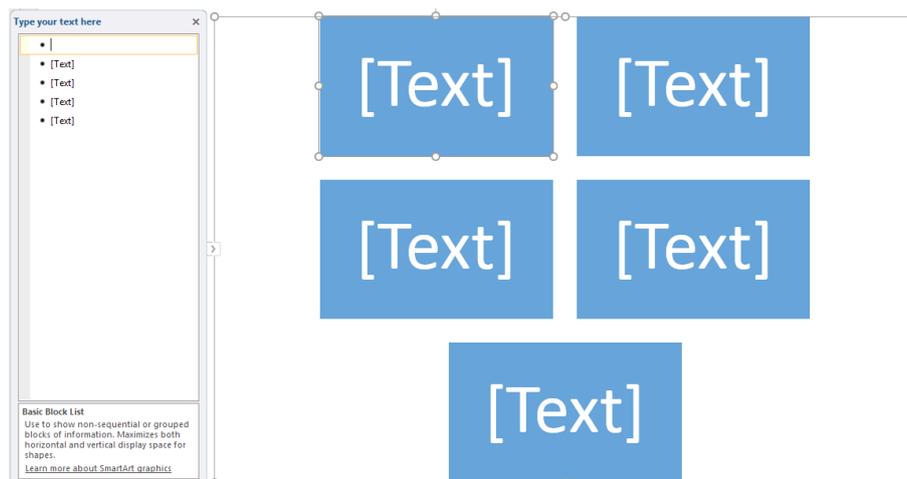
NB: Right click on the objects to change their properties.

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